



Windlesham Information Letter

15th October 2021

Parent portal: <https://portal.windlesham.com/>

Calendar: <https://portal.windlesham.com/calendar/> you can download into your calendar

Sports: <https://portal.windlesham.com/sport/> see matches and team sheets

Please click on the links in the contents list to read the information of relevance to your child or children's year group.

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All Year Groups

Belinda Rayner - Retirement

In 1978, Belinda joined Windlesham House School as a teacher of PE and Games. As she approaches her 43rd anniversary, Belinda has decided to hang up her whistle and retire at the end of this term. We look forward to celebrating her long standing service to the school at the end of term.

Pre-Prep Car Park - Safety

Please kindly be reminded that for the safety of our children at drop off and collection times, **parking should be in designated parking bays only**. Increasingly parents are parking in the centre of the car park or blocking in other cars whilst also causing blind spots and danger to children and parents walking across the car park. Your support with this matter would be greatly appreciated.

Windlesham's Medical Centre - Contact Details

Since saying a fond farewell to our Lead Nurse, Melanie Munn the medical centre is now run by Kate Hooper, who has been one of our nurses for nearly four years. To contact the medical centre please email medicent@windlesham.com. These emails will be picked up by the nurse on duty.

Holiday Clubs, Future Dates

Christmas holidays: 4th January to 7th January 2022
February half term: 14th February to 18th February 2022
Easter Holidays: 28th March to 1st April 2022
4th April to 8th April 2022
Summer Holidays: Will be announced soon

Formal Dress Code / Sunday Best

Pupils in Year 3-8 will need their Formal Dress after half term for the school Remembrance Service and Carol Service. Pupils also wear Formal Dress for **interviews, school visits** and certain other events. Formal dress code entails grey trousers or navy skirt, white shirt/blouse, navy blazer, black shoes and house tie for boys. Some items are available at the second hand shop (which is open this Sunday 9.30-11.30 and by appointment, please email whsoffice@windlesham.com) and the school uniform shop, please email windleshamclothing@gmail.com.

We are also introducing a Navy Windlesham blazer. This will be optional but will gradually be phased in. The cost of the blazer is approximately £40 and it is machine washable. We expect them to be delivered by 2nd November. We also have plenty of plain navy blazers in the second hand shop.

Photo Consent Permission Forms - Please complete

To comply with the Data Protection Act 2018, we need your permission before we can photograph or make any recordings of your child. Please complete the short form [here](#). Only images of children in suitable dress will be recorded and shared.

School Carol Service: Tuesday 14th December 2021

This year's Carol Service will be held in the evening at Lancing College Chapel. More details will be provided soon. Please keep the date free if you can.

Activity Taker Contact Details

If you would like to contact your child's activity taker, details of external activity takers can be found here: <https://portal.windlesham.com/activities/>.

Children in Need

Children in Need is on the 19th November but we will be starting our fundraising before that so that we can submit what we have raised on appeal day. We would really like the children to get involved as individuals and understand what Children in Need is. Perhaps your family could go on a sponsored ramble, hold a community cake sale, wash some cars, do some housework - anything to raise a few pounds but also to understand why we do things to help others. For inspiration visit: <https://www.bbcchildreninneed.co.uk/shows/our-2019-appeal-show/>.

We will also be holding a mufti / dressing up day to mark the event. More details to follow.

Drama Productions

Year 3 and 4 children, please do your best to learn your words for 'Cinderella and Rockerfella' over half term. You will not be required to provide a special costume, but most Year 3 children will be wearing their own smart/ party clothes. Details to follow.

Pre prep children please start to learn your words for 'A Christmas for Carol' over half term. You will not be required to provide a special costume, but a number of Year 1 and Reception children will be wearing their own smart/ party clothes. Details to follow.

Drama scholars, please get your portfolios together over half term. Mrs Jenkins will find photographs to help you. We will be holding a special rehearsal/ interview practice session on Sunday 31st October from 3pm for drama scholars. Bring your portfolio. The boarders should also bring a packed tea and day children can be collected at approximately 6pm.

Parents of Hunt house children, please contact Fiona Jenkins or Pippa Herring to confirm you are happy for £2-3 to be added to your school bill to cover the cost of a hat for the house song.

Prep School

Gum Shields - boys years 4 - 8

A gentle reminder to please ensure boys in Years 4-8 return to school after half term with a mouthguard. Rugby will start after half term and this is an essential piece of kit. If you ordered gum shields through the school they are with the games department.

Sport, Years 7-8, Saturday 6th

On Saturday 6th November, pupils in Year 7 and 8 will be playing the following sports:

Girls: Senior (Yr 7 and 8) Inter House hockey starting at 1.15pm

Boys: Senior (Yr 7 and 8) Rugby Training ALL WELCOME starting 1.15pm

Gum shields will be required. Please let the games department know if your child cannot attend.

Return After Half Term

We look forward to seeing boarders back between 6.00pm - 7.30pm on Sunday or by 8.05am on Monday. All day pupils should return at their usual time.

Please ensure that all Year 7 and 8 pupils have done covid tests before returning. Thank you.

Pre-Tests

Pre-tests for Year 7 will be on the 9th November.

Pre-tests for Year 6 will be on 10th November.

Covid Vaccinations

These will be offered to pupils over 12 years of age on the 2nd of November. We will send a separate communication to about how to book.

Boys Football Team Photos

To see and order photos please visit dephoto.biz and enter the event code teamwindlesham.

Windlesham Community

Mulled Wine and Mince Pies

Christmas will soon be upon us and we are already planning a mulled wine and mince pie event, Santa's Grotto, a raffle and much more. If you would like to get involved please email marieharrald@btinternet.com or aeans@windlesham.com. We hope to see lots of you at our upcoming events.

Parent and Staff Choir

Rehearsals have now started. Please do join us on Thursday mornings in the Chapel at 8:30am. The purpose of the choir is both to sing with and support the different school choirs at large events (the first being the carol service at Lancing College chapel), and also to get together and sing for pleasure! Everyone is welcome. Please email Richard Fitt if you are interested rfitt@windlesham.com.

Harvest Festival - Thank you

Thank you to everyone who brought in items for the Harvest Festival. We will be distributing these to local charities over half term. If you still have items to donate, please bring them to the front hall.

Christmas Fair

This year the Christmas Fair will look very different and will only involve the children but we hope to provide some stalls and games, and lots of good cheer. We will provide more details about the dates and times for the children's Christmas fairs very soon. In the meantime please see some requests from us and the Windlesham PTA (the POWs) below.

Christmas Fair Gift Guide Brochure

The POW's will be putting together a Gift Guide Brochure once again full of exciting and lovely companies offering unique gifts. It will also include companies that will help you to have a very merry Christmas. If you would like to advertise in the brochure please contact Marie (marieharrald@btinternet.com) to discuss options. It would be a great way to reach members of the

Windlesham community and beyond. Maybe you have other ideas for things to include in the brochure – if so we'd love to hear from you.

Santa's Grotto

Christmas wouldn't be Christmas without a visit from Father Christmas. This year he's returning to his magical forest in the MFT. He hopes to meet all of the PrePrep and pupils in Year 3 and 4 if their Mummy's and Daddy's don't mind. There will be a small charge of £6 which will be added to the bill. Your child will be taken to see him by their teacher with the whole class, Santa will answer their questions about Lapland, reindeer and how he squeezes down chimneys. Please email Alex if you would rather your child did not see him.

Tombola and Second-Hand Stall

We would be extremely grateful for any donations of new or nearly new good quality items that we can put in a tombola for pupils at the Christmas Fair. We will also be selling second hand toys, books and games. Please leave any donations in the front hall. Thank you in advance.

Raffle

It's not just the children who will have a chance to win some goodies this Christmas. We already have some fabulous donations to our parent raffle. If you have anything that you are happy to donate – perhaps an item that can go in a hamper, a standalone item, a voucher or an 'experience' – we would also be very grateful. Please contact Nicola, nicola@limesdesigns.com or drop items at the front hall. More info about how to buy tickets to follow soon!

London Drinks Party - November 25th

We are very excited that we can at last hold a parents' 'get together' and finally meet face to face! Many thanks to James and Lily Kalbassi for kindly hosting us in their stunning new bar area in their London offices. It's on 25th November from 6.30pm - 8pm.

We are looking forward to seeing as many of you as possible and if you know any prospective parents who might be interested in Windlesham, please feel free to invite them. For more details and to reply, please click [London Drinks Invitation](#)